

NEENAH JOINT SCHOOL DISTRICT  
Board of Education

April 23, 2013

The meeting of the Board of Education was held in the Board room of the Administration Building on Tuesday, April 23, 2013.

Vice President John Lehman called the meeting to order at 6:02 p.m. and ascertained that the meeting had been properly noticed on the District's web site and at each of the school buildings. Board members Betsy Ellenberger, Peter Kaul, Christopher Kunz, John Lehman, Jeff Spoehr, Michelle Swardenski, student representatives Jessica Werhand and Luke Nelessen, and the following administrators were present: Mary Pfeiffer, District Administrator; Victoria Holt, Assistant District Administrator of Human Resources & Central Services; Andrew Thorson, Director of Facilities/Engineer; Paul Hauffe, Director of Business Services; and Jon Joch, Director of Revenue Enhancements & Business Services Support. The absences of Jean Maurice Boyer, Kirk Leaser, and Scott Thompson were excused. Diane Haug was present as Board Secretary/Deputy Clerk.

Vice President Lehman introduced newly-appointed Board member Michelle Swardenski and welcomed her to the Board of Education.

#### OPEN FORUM

Steve Schoen, 1417 Meadow Breeze Circle, Neenah, shared his concerns with the bidding process for roofing contracts in the Neenah Joint School District.

Vice President Lehman declared the open forum closed at 6:08 p.m.

#### DISTRICT ADMINISTRATOR/BOARD CONSIDERATION OF OPEN FORUM ISSUES

Vice President Lehman thanked Mr. Schoen for his comments, stated that the Board would review his questions, and the Finance and Personnel Committee would be reviewing the bid process at one of their next meetings.

#### APPROVAL OF MINUTES

Motion was made by Peter Kaul and seconded by Betsy Ellenberger to approve the minutes of the April 9, 2013 special meeting. The motion carried by a vote of five yes (Ellenberger, Kaul, Kunz, Lehman, Spoehr) and one abstention (Swardenski).

Motion was made by Jeff Spoehr and seconded by Betsy Ellenberger to approve the minutes of the April 9, 2013 regular meeting. The motion carried by a vote of five yes (Ellenberger, Kaul, Kunz, Lehman, Spoehr) and one abstention (Swardenski).

#### STUDENT COUNCIL REPORT

Jessica Werhand and Luke Nelessen ...

- stated that Neenah High School will hold their Diversity Fair on Friday, April 26.

- Vintage and Act II will perform their Finale on Saturday, May 4. Tickets are \$10 and it is the 40<sup>th</sup> anniversary of Vintage.
- reported that the Kind Council is holding a food drive this week.
- provided an update to recent sporting events.
- shared that Special Olympics will hold a basketball skills competition on Wednesday, April 24, in the Conant Gym.
- invited everyone present to a Neenah High School band concert on May 8.
- shared that the NHS band returned from their recent trip to New York.
- reported that AP testing will take place the first two weeks in May.

#### DISTRICT ADMINISTRATOR'S REPORT

District Administrator Pfeiffer...

- recognized Mike Derleth for his part in securing an upgrade for the Automotive Department of a new vehicle hoist and alignment equipment from Palman Motors in Kenosha.
- stated that the WKCE data scores were released to the public today and the NJSD was well above the state level in all areas.
- reminded Board members of the Quarter Century Club dinner on May 1 and the Employee of the Year recognition at Bridgewood on May 8.
- recognized Daniel Ullsperger, recommended by Beth Altekruise and Andrew Elbe, recommended by Vicki Bayer, who will be receiving the Board of Education scholarships this year.
- introduced Michael Tauscher, Principal of Hoover Elementary School, who, along with staff and students from Hoover School, presented information related to their school goals and progress.
- recognized the NHS chess team and their coach, Mike Breuer, who won the JV state championship for the third straight year and were the Varsity Division I co-champions

#### OFFICIAL ACTION

Motion was made by Peter Kaul to approve the items under Consent Agenda as follows:

1. Employment of Personnel which includes a request for resignations of faculty (Rebecca Girard, school counselor at Neenah High School, and Lorraine Morfeld, third grade teacher at Wilson) and a request for a retirement including a request for Other Post Employment Benefits from a support staff member (Margaret Loessel, administrative assistant at Neenah High School) (Exhibit 4-G-13), 2. Presentation of Accounts (Schedule of Vouchers No. 09 dated March 31, 2013 reflecting revenues of \$8,461,298.07 and expenditures of \$5,559,240.67) (Exhibit 4-H-13), 3. Request for Waivers of Tuition (Exhibit 4-I-13), and 5. Resolution to Notices of Claim (Exhibit 4-J-13). The motion was seconded by Betsy Ellenberger and carried by unanimous vote.

Dr. Pfeiffer and Mrs. Holt shared information regarding the recommendation from administration to provide Other Post Employment Benefits (OPEB) to qualifying retirees (Exhibit 4-K-13) and answered questions of Board members. Motion was made by Christopher Kunz to approve the recommendation to provide Other Post Employee Benefits to qualifying employees in the form of a 403(b). The motion was seconded by Peter Kaul and carried by unanimous vote.

**Board minutes are available on the district's web site: [www.neenah.k12.wi.us](http://www.neenah.k12.wi.us)**

ANNOUNCEMENTS

The Diversity Fair will take place from 10:00-2:00 on Friday at NHS.

Peter Kaul stated that his oldest daughter subbed at Shattuck last Thursday and had a good experience.

Mr. Lehman stated that the next meeting of the Finance and Personnel Committee will take place on Tuesday, May 21.

FUTURE AGENDA ITEMS

Elementary restructuring will come to the Board at the second meeting in May or the first meeting in June.

Vice President Lehman acknowledged a Boy Scout troop in attendance at the Board meeting who are working on their communications merit badges.

ADJOURNMENT

Vice President Lehman announced that it would be necessary to adjourn the regular meeting and to subsequently reconvene in closed session. Motion was made by Peter Kaul to adjourn and that the Board reconvene in closed session according to Wisconsin Statutes 19.85(1)(c)(f)(g) for the purpose of approval of minutes of the April 9, 2013 closed session meeting, discipline of specific students, potential litigation, discussion of specific personnel, negotiations, and discussion of preliminary notice of nonrenewals. The motion was seconded by Jeff Spoehr and carried by unanimous vote. The meeting adjourned at 6:56 p.m.

CLOSED SESSION

The Board reconvened in closed session at 7:07 p.m. for the purpose of approval of minutes of the April 9, 2013 closed session meeting, discipline of specific students, potential litigation, discussion of specific personnel, negotiations, and discussion of preliminary notice of nonrenewals.

ADJOURNMENT OF CLOSED SESSION

Motion to adjourn closed session was made by Peter Kaul, seconded by Betsy Ellenberger, and carried by unanimous vote. The closed session adjourned at 9:16 p.m.

Diane Haug  
Board Secretary/Deputy Clerk

Jeff Spoehr  
Board Clerk